

SPOT STOP WASTE CRIME

LIFE PROWhiBIT
PREVENTION - DETECTION - DISRUPTION
OF ENVIRONMENTAL WASTE CRIME



ENVIRONMENTAL WASTE CRIME IS A CRIME WITH “VICTIMS”

PROJECT	LIFE18 GIE/GR/000899
PROJECT TITLE	Prevent Of Waste crime by Intelligence Based Inspections
PROJECT ACRONYM	LIFE PROWhiBIT
ACTION	E.3
DELIVERABLE NUMBER	E.3.1
DELIVERABLE TITLE	Risk Management Plan
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1 INTRODUCTION

The Risk Management Plan is the management tool used for the identification and elimination/reduction of risks associated with the project. Risks, which are inherent with any project, should be identified and then mitigation plans are developed to address them. During the implementation of the project, as significant risks are identified, they will be added to the risk register and the relevant actions taken to mitigate them will be recorded.

The evaluation of each risk involves the determination of the probability (likelihood) of occurrence of an event, the potential impact it might have on the project and the relevant mitigation measures proposed to reduce this risk. The probability and impact rate guides for the LIFE PROWhIBIT project, are summarised in **Table 1** and **Table 2** below.

Table 1: Probability Rating Guide

Value	Likelihood of happening
Very Low	Highly unlikely to occur and would be a total surprise
Low	Unlikely to happen but not impossible, would be an unusual event
Moderate	It would be a surprise occurrence of an unusual event, it would not be common though
High	More likely to happen than not, it would be a common occurrence
Very High	Expected to happen, will occur with some certainty

Table 2: Impact Rating Guide

Value	Impact on the project
Very Low	Only trivial impact on the project
Low	Relatively low impact on the project
Moderate	Significant impact on the project
High	Major impact on the project
Very High	Catastrophic impact on the project

The combination of impact and probability is used to identify the severity of each risk by assigning the relevant score, as presented in **Table 3** below.

Table 3: Severity Rating Guide

Probability Score (Likelihood)	Impact Score				
	Very Low	Low	Moderate	High	Very High
Very Low	1	2	3	4	5
Low	2	4	6	8	10
Moderate	3	6	9	12	15
High	4	8	12	16	20
Very High	5	10	15	20	25

The relevant risk register database is presented in Appendix 1 of this report.



APPENDIX 1: Risk Register

Risk ID	Risk Description	Probability	Impact	Severity	Foreseen Mitigation	Status
1	Consortium disruption	LOW	LOW	4	<ul style="list-style-type: none"> - Communication and continuous recoding of actions - Decision making procedures - Clear roles - Continuous monitoring and follow-ups and reminders of expectations 	Active
2	Delays due to bureaucracy within the public entities involved	LOW	LOW	4	<ul style="list-style-type: none"> - Special communication channel, - Keeping track of the required administrative processes and internal procedures -MoUs to be signed with all stakeholders -Previous cooperation of most of stakeholders 	Active
3	Delays due to IT failures	LOW	MOD	6	<ul style="list-style-type: none"> -Selection of contractor with proven experience in IS development - Careful and clear analysis of technical requirements - Strict contract management 	Inactive
4	Problems with Personnel	MOD	LOW	6	<ul style="list-style-type: none"> - Robust selection of personnel - Repetition of the process if necessary - Permanent personnel updated and fill gaps if needed 	Active
5	Development of a non-implementable national strategy	LOW	LOW	4	<ul style="list-style-type: none"> - Extended consultations with stakeholders during the drafting and adoption phase - National Strategy will be put to public consultation prior to signing the CMD - Participation of multiple authorities in the National Coordination Committee - Clear role of the National Coordination Committee to implement the provisions of the National Strategy - Feedback from pilot implementation through joint inspections in order to verify and validate the applicability of the provisional strategy prior to its final adoption 	Inactive



Risk ID	Risk Description	Probability	Impact	Severity	Foreseen Mitigation	Status
6	Failures in the Information System	LOW	LOW	4	- Careful design of IS using data forms with appropriate selection criteria - Risk assessment and manual review system will be incorporated in the design	Inactive
7	Delays due to political reasons	LOW	LOW	4	- Partners remain committed to their obligations regarding the project implementation - Strengthening of political commitment	Active
8	Delays related to procurement procedures within MEE and Green Fund	MOD	HIGH	12	- Partners are well experienced in procurement procedures and the time they require - Partners have the know-how on dealing with procurement procedures from previous experience in LIFE and EU funded projects - Provisions for delays have been included in the project timetable	Active
9	Insufficient/ ineffective project management/ cooperation	MOD	HIGH	12	- Develop a management plan and project schedule- Appointed responsible person for finance- Experience of partners and coordinator- Decision making process that involves all partners- Action leaders and project managers to continuously monitor project progress and flag problems in a timely manner	Active
10	Changes in law and regulations	MOD	HIGH	12	- MOUs to be signed with representatives of judges, prosecutors and environmental specialists to establish continuous relationship and support - Continuous engagement of representatives of judges, prosecutors and environmental specialists to provide advice on law and regulation changes related to EWC	Active

Risk ID	Risk Description	Probability	Impact	Severity	Foreseen Mitigation	Status
11	Provisional National Committee disruption	LOW	MOD	6	<ul style="list-style-type: none"> - Regulation of Operation of the Coordination Committee will be developed and adopted at the outset of its operation - The specific roles and responsibilities of each party involved will be clearly defined in the Regulation of Operation of the Coordination Committee - The operational rules and action plan will be defined in the Regulation of Operation of the Coordination Committee 	Inactive
12	National Strategy to violate environmental legislation	MOD	HIGH	12	A representative of the Legal Council of the State specialised in Environmental issues will participate in the Provisional National Committee to ensure full compliance of the National Strategy with the existing Environmental Legislation.	Inactive
13	Disruption of joint inspections due to COVID-19 pandemic	HIGH	HIGH	16	<ul style="list-style-type: none"> - Procurement of required health and safety equipment in advance to avoid delays - Correct planning of inspections in place to avoid disruption from potential travel limitations in place 	Active
14	Delays and ineffective archiving of the existing files due to the vast number of folders/ files.	MOD	LOW	6	<ul style="list-style-type: none"> - Selection of staff with relevant experience - Detailed specifications for types of files to be included - Specification of the strategic plan and methodology for archiving to be set prior to commencement of the process 	Inactive



Risk ID	Risk Description	Probability	Impact	Severity	Foreseen Mitigation	Status
15	Disruption of seminars due to COVID-19 pandemic	HIGH	MOD	12	Provision for carrying out the seminars through online platform will be considered in advance.	Active
16	Insufficient number of participants at the Seminars	LOW	LOW	4	- MOUs to be signed with all relevant stakeholders including provision for attendance of project's seminars - Invitations and reminders to be sent at regular intervals before seminar days to ensure maximum level of attendance.	Inactive
17	Ineffective dissemination of the project outcomes/ public awareness	MOD	LOW	6	- Frequent website updates with news and events to be organised - Use of social media platforms to promote actions undertaken for the project - Promoting of events for workshops and info days at regional level to actively involve public and stakeholders	Active